

## **Site Supervisor Job Description**

Do you have experience in residential construction? Are you interested in building homes for families who need affordable homeownership opportunities? Would you like to lead groups of skilled and unskilled volunteers in building a better tomorrow in their community?

Do you want to meet great people every day?

Do you want a good work/life balance with a consistent work schedule?

Join our team at Habitat for Humanity of Southeast Ohio and help our communities and volunteers build homes for families in need as one of our Site Supervisors. See job details and how to apply below:

### **Job Description: Site Supervisor**

#### **Reports To: Director of Construction**

**Summary:** The Site Supervisor uses residential construction experience to lead volunteers in the on-site activities of building Habitat homes. The Site Supervisor will ensure that sites are productive, on-schedule, safe, and a positive experience for volunteers and partner families.

#### **Principal Job Duties:**

- Understand Habitat for Humanity programs
- Adhere to construction plans, standards and schedules to meet affiliate needs
- Be present at build site while construction activities are occurring and complete construction tasks as necessary
- Assure the safety, security and cleanliness of the site, tools and materials
- Order materials and schedule deliveries
- Teach non-skilled volunteers how to use tools, train them on the day's construction tasks in detail & ensure construction quality and keep engaged with tasks during the build day
- Assure proper tools and materials are on site before build day begins, maintain assigned tool trailer & equipment
- Ensure quality construction of homes, including compliance of federal/state laws and local codes/ordinances

#### **Other Areas of Responsibility**

- Explain Habitat's mission, goals, programs, etc. to volunteers, neighbors and the public as needed
- Communicate standards and product choices to partner families and ensure compliance
- Other duties as assigned

**Position Qualifications:**

Hands-on knowledge and proficiency with light construction tasks from framing to finish

Ability to read construction drawings & complete construction tasks

Team Player

Ability to plan, organize and delegate

Broad mobility, ability to climb ladders to roof level and into foundations

Ability to lift at least 75lbs

Ability to work a Tuesday-Saturday schedule

Reliable transportation & valid license

Habitat for Humanity of Southeast Ohio provides a generous benefits package which includes paid holidays, paid time off, IRA match, ICHRA healthcare plan option, work life balance and option to use company vehicle to commute to work sites.

Apply today to be a part of our team fulfilling the Habitat for Humanity vision of “a world where everyone has a decent place to live!”

**Job Type: Full-time**

**Salary: \$40,000.00 - \$48,000.00 per year**

**Send resume & references to-** [construction@habitatseo.org](mailto:construction@habitatseo.org)